

**Office of Student Conduct  
Advisor Information & Authorization Form**

The *UNLV Student Conduct Code* affords all students/student organizations involved in the University conduct process—complainant or charged—the right to an advisor of their choice. The term advisor means any individual selected by the student to assist with the University conduct process. All UNLV students/student organizations are expected to speak for themselves during any and all student conduct meetings or hearings. An advisor may not speak for a student/student organization or address witnesses, complainants, victims, or hearing panel members without authorization from the hearing board chair or an Office of Student Conduct staff representative. Additionally, an advisor cannot serve as a witness.

However, a student/student organization may consult with an approved advisor, verbally or in writing, at any time during a conduct meeting or hearing. Such consultation must take place in a manner that does not disrupt the proceedings. If the chairperson or Office of Student Conduct Staff representative determines that an advisor’s presence is causing a disruption, the advisor will be given a verbal warning. If the advisor continues to cause a disruption after a verbal warning has been given, the advisor will be asked to leave the hearing or meeting.

You must complete the information below if you plan to have an advisor. **This form must be submitted to the Office of Student Conduct a minimum of five (5) college working days prior to the hearing.**

Student/Student Organization Name	
Preferred Phone Number	
Preferred E-mail Address	
Advisor's Name	
Advisor's Phone Number	
Advisor's E-mail Address	
Advisor's Relationship to Student/Student Organization	

\_\_\_\_\_ I will be accompanied by an advisor during my participation in the University disciplinary process. I understand that it is my responsibility to share information regarding the student conduct process and the role of the advisor. I understand that my advisor cannot speak for me unless authorized to do so by the hearing body. I further understand that if my advisor does not adhere to their defined role, they may be removed from the hearing.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

**Student Information/Record Release Form for  
Records Maintained by the Office of Student Conduct**

**This release represents your written consent to disclose educational records maintained by the UNLV Office of Student Conduct.**

I, \_\_\_\_\_, choose to voluntarily give my consent to the Office of Student Conduct to disclose the information contained within my individual conduct file as related to the UNLV Student Conduct Case # \_\_\_\_\_ (list all case numbers if this applies to multiple cases) to the advisor listed on the front of this form.

Please indicate the type of access to be provided:

\_\_\_\_\_ Personal Viewing Access Only

\_\_\_\_\_ Oral/Written Discussion Only

\_\_\_\_\_ All of the Above

I understand that under the Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) no disclosure of my records can be made without my written consent unless otherwise provided for, in legal statutes. I also understand that I may revoke this consent, in writing, at any time except to the extent that action has already been taken upon this release.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date