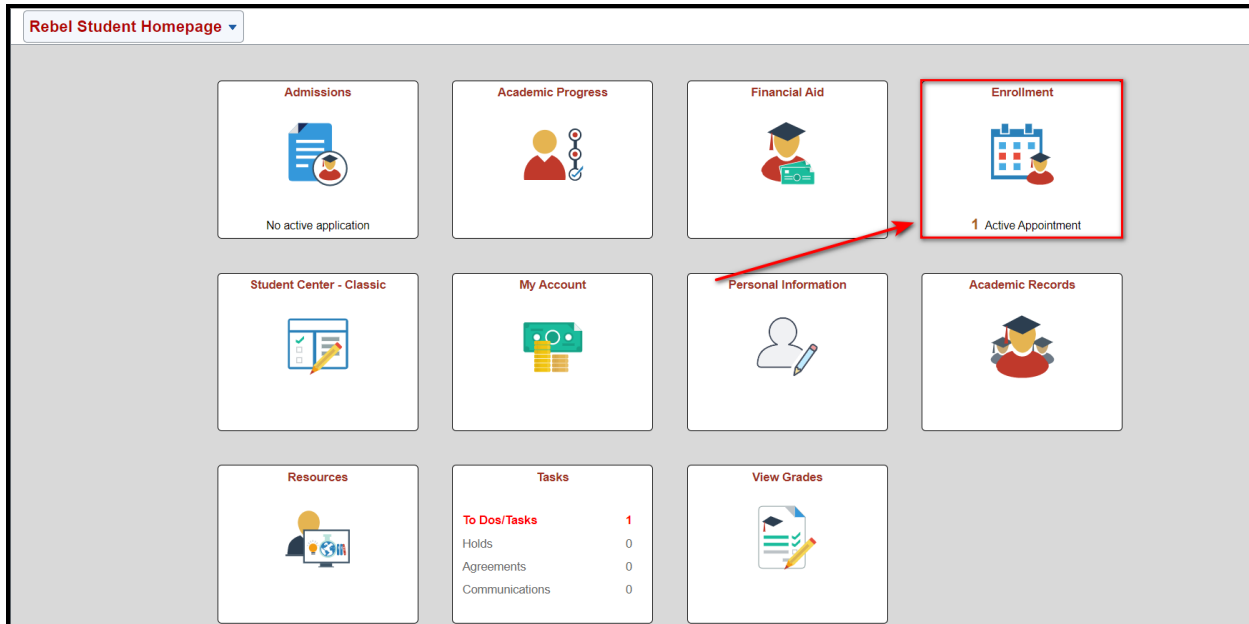
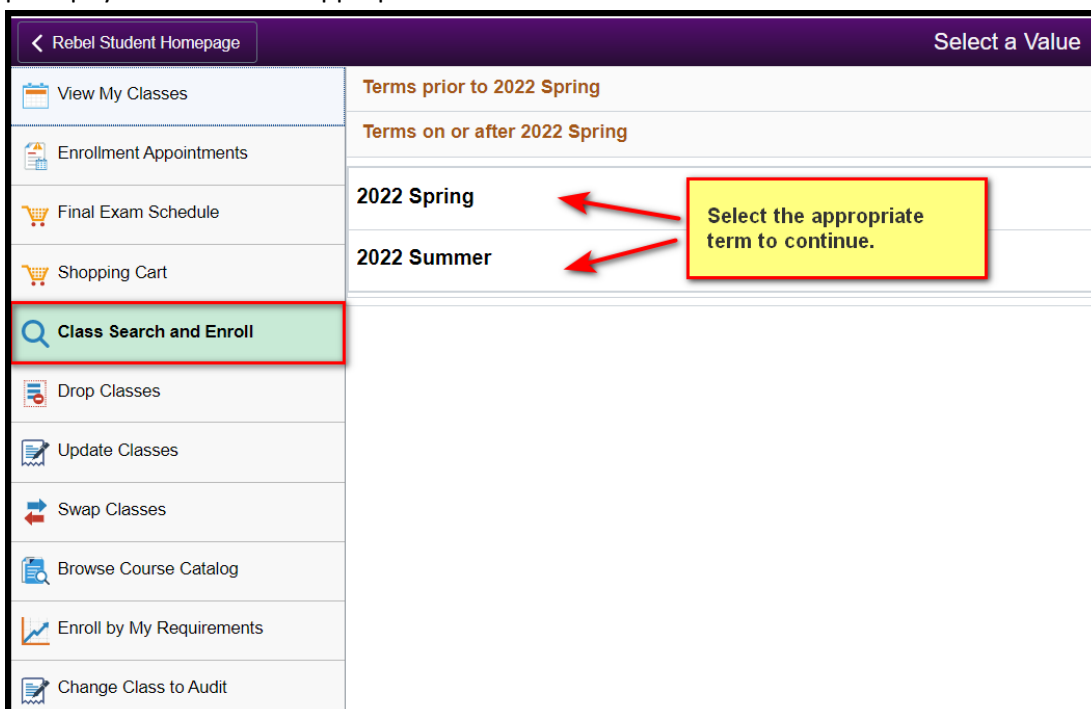


1. Students enroll in their courses through their myUNLV. All students have credentials to log into myUNLV. Students who do not remember their password can click on **“Forgot Your Password?”** and follow the instructions to reset their password
2. Once logged into myUNLV, right click on the ‘Enrollment’ tile.



3. You will navigate to the ‘Class Search and Enroll’ option on the left. Selecting that option will prompt you to select the appropriate term for enrollment.



4. You will enter the keyword to search for in the search bar. Hit the arrow to search.

The screenshot shows a search interface with a search bar and a list of course suggestions. A red box highlights the search bar with the placeholder text "Enter keyword e.g. course, subject, class, topic". A red arrow points to the search button (a right-pointing arrow) on the right side of the search bar. A yellow callout box with a red border contains the text "Enter your keyword in the search bar and hit the arrow to continue".

Search Tips
Enter specific keyword(s) for immediate retrieval of courses, for example course title, topic, subject and catalog number, class number.

Search For Classes **1**

Enter keyword e.g. course, subject, class, topic

Additional ways to search

- ▼ Favorites**
 - MUSA 128**
Percussion II
1 class option available
[Delete All](#)
- ▼ Recently Viewed**
 - CHEM 242**
Organic Chemistry II
3 class options available
 - ENG 101**
Composition I
2 class options available
[Delete All](#)

5. Search results will appear below. Click on a course to view additional information.

The screenshot shows the "Class Search Results" page. At the top, it says "View Search Results" and "2 Courses with keyword: chem 242". There is a button labeled "Open Classes" with a close icon. A yellow callout box with a red border contains the text "Results will appear here. Click on a course to bring up class options." Below this, two course results are listed: "CHEM 242 Organic Chemistry II 3 Class Options Available" and "CHEM 242L Organic Chemistry for Life Sciences Laboratory II 4 Class Options Available".

Class Search Results

View Search Results

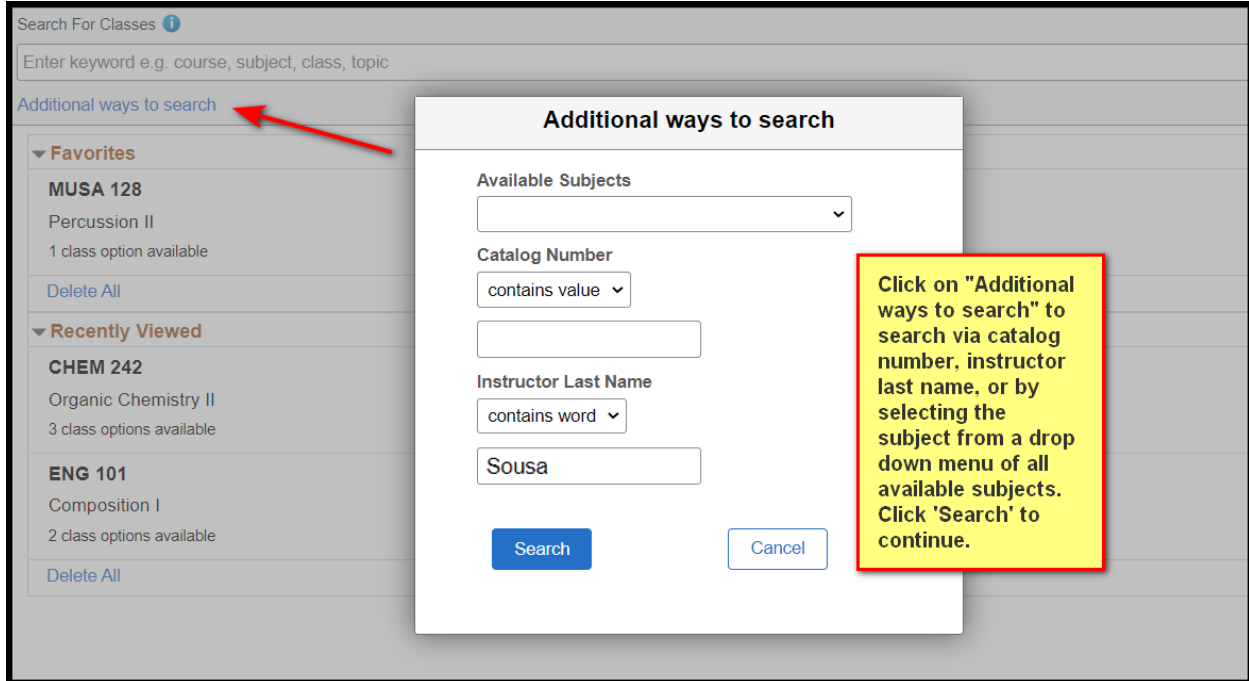
2 Courses with keyword: chem 242

[Open Classes](#) **ⓧ**

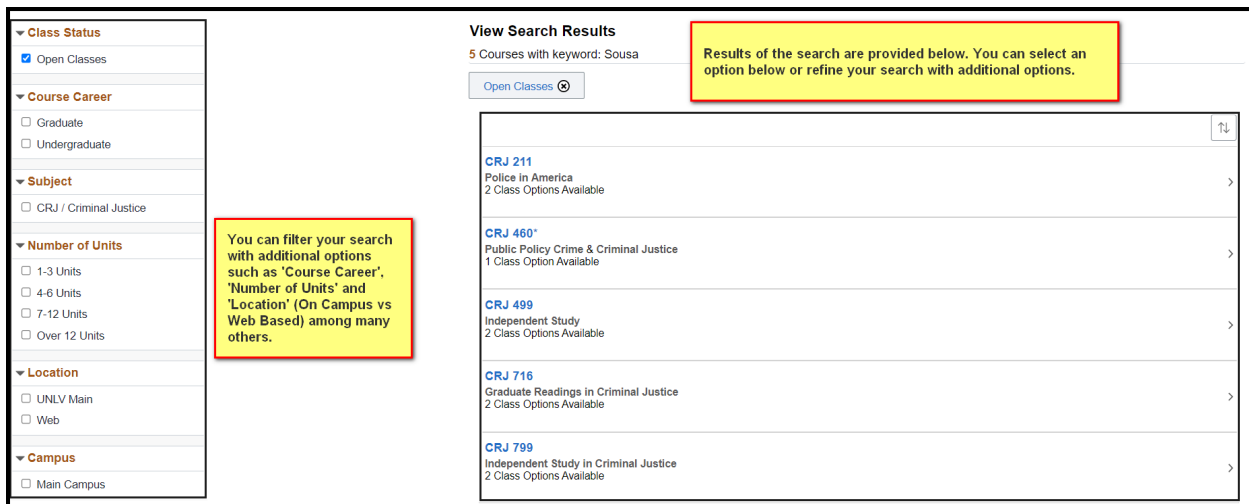
CHEM 242
Organic Chemistry II
3 Class Options Available

CHEM 242L
Organic Chemistry for Life Sciences Laboratory II
4 Class Options Available

- At the search screen, you can click on 'Additional Ways to Search' to allow you to search by 'Available Subjects', 'Catalog Number' and/or 'Instructor Last Name'.



- Results will appear below. You can also refine your search using filters found on the left side



- Once you select a course, you will see additional course information along with available sections. Select the Class link to bring up additional class information or select the arrow to proceed to the 'Class Preferences' Screen.

CHEM 242
Organic Chemistry II

★ [Add to favorite courses](#)

▼ **Course Information**

Continuation of CHEM 241 with emphasis on complex reactions and mechanisms, and introduction to advanced approaches for the synthesis of organic molecules. Credit not allowed in both CHEM 220 and CHEM 241-242.

Units	3.00
Grading	Graded
Components	Lecture
Course Career	Undergraduate

Important course information along with the available sections are found here. Select a section and click on the arrow to continue.

▼ **Class Selection**

Select a class option Selected Filters 3 options

Option	Status	Session	Class	Meeting Dates	Days and Times	Room	Instructor	Seats
1	Open	Summer 3	53529 - 1001 - LEC	07/11/2022 - 08/12/2022	Monday Tuesday Wednesday Thursday Friday 8:00AM to 9:30AM	TBE B-172	Jun Kang	Open Seats 65 of 65 ▶
2	Open	Summer 3	53530 - 1002 - LEC	07/11/2022 - 08/12/2022	Monday Tuesday Wednesday Thursday Friday 9:40AM to 11:10AM	TBE B-172	Staff	Open Seats 65 of 65 ▶
3	Open	Summer 3	53528 - 1003 - LEC	07/11/2022 - 08/12/2022	Monday Tuesday Wednesday Thursday Friday 11:20AM to 12:50PM	TBE B-172	Staff	Open Seats 65 of 65 ▶

- Clicking on the Section's Call number in the search results will bring up additional class information. **Enrollment requirements for the course will be listed in this section.** Please review the requirements and class notes carefully before enrolling in your course.

X

Meeting Information
Enrollment Information
Class Details
Class Availability

CHEM 242 Organic Chemistry II
53529 - 1001 - LEC

Course Pre-requisites (if applicable) will be listed in the Requirements section.

Status : Open

Requirements

Min grade of C- in CHEM 241. Students are limited to 2 attempts for this course regardless of 1st registration status (grade, drop, withdraw or audit). Students who require permission for additional registrations should contact the Chem Department.

Class Notes

Students should be aware that the use of an electronic device that includes a web camera and is compatible with Respondus Monitor software is required for online exams and quizzes (Chromebooks do not meet this requirement).

Summer Term registration policies are not the same as Spring and Fall. Failure to familiarize yourself with Summer Term registration policies and procedures may result in penalties. Courses must be dropped the business day prior to start date to avoid penalties. Visit the Summer Term website at summerterm.unlv.edu for complete registration and schedule information.

- Drop Deadlines:
 100% Refund: 7/8/2022
 50% Refund: 7/15/2022
 Last Day to Drop: 7/29/2022

Other important information may be found in the 'Class Notes' section.

Students who have not submitted immunization records and students who have accepted online-only agreements are not eligible to enroll in classes with any in-person requirements.

Class Details

Class Attributes 1	General Education - May be used to fulfill the Science requirement
Differential Fee Per Credit	0.00
Course Additional Fee	0.00
Electronic Course Materials	0.00

10. On the 'Review Class Preferences' screen, you will select to either enroll in the course to add it to your shopping cart. You may opt to add a course to a shopping cart if you do not yet have the proper permissions to enroll in the course. A course in your shopping cart is **NOT** enrollment and it **DOES NOT** save a seat in the course.

Step 1 of 2: Review Class Preferences

CHEM 242 Organic Chemistry II
53529 - 1001 - LEC - Open

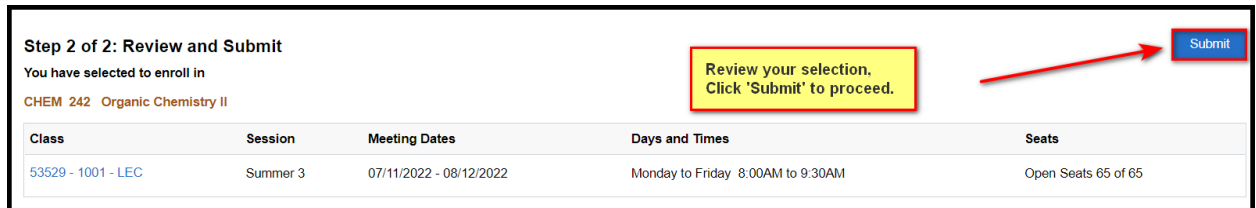
Do you wish to enroll or add the class to your Shopping Cart?

Enroll
 Add to Shopping Cart

You can choose to 'Enroll' or 'Add to Shopping Cart'. The shopping cart is NOT enrollment and does NOT hold a seat for the student.

Accept

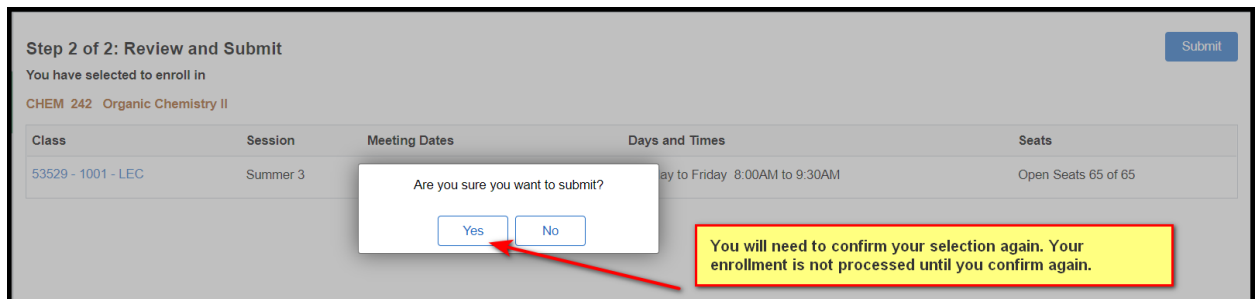
11. You will review your selection. Click 'Submit' to proceed.



Step 2 of 2: Review and Submit
You have selected to enroll in
CHEM 242 Organic Chemistry II

Class	Session	Meeting Dates	Days and Times	Seats
53529 - 1001 - LEC	Summer 3	07/11/2022 - 08/12/2022	Monday to Friday 8:00AM to 9:30AM	Open Seats 65 of 65

12. You will need to confirm your select again. Your enrollment is not processed until you confirm again.

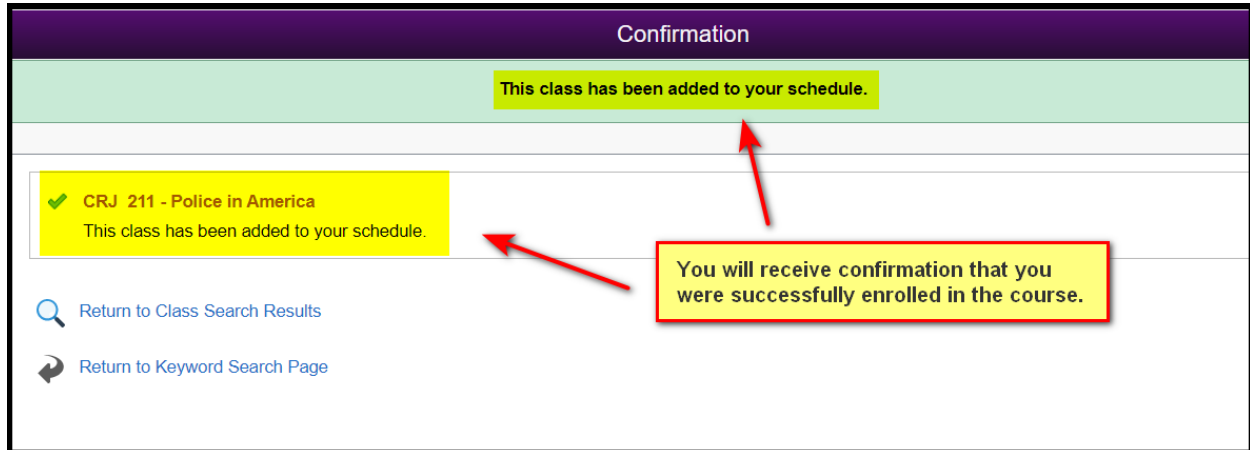


Step 2 of 2: Review and Submit
You have selected to enroll in
CHEM 242 Organic Chemistry II

Class	Session	Meeting Dates	Days and Times	Seats
53529 - 1001 - LEC	Summer 3	07/11/2022 - 08/12/2022	Monday to Friday 8:00AM to 9:30AM	Open Seats 65 of 65

13. You will receive a message regarding your enrollment (whether it was successful or if there was an error). There are a multitude of errors that could occur with enrollment, depending on the situation (lacking pre-requisites, time conflict between another course, department permission required etc.) The error message will describe the issue. For issues regarding department permissions and pre-requisites, please contact the department of the course to seek those appropriate permissions. Permissions for courses are granted electronically (with department discretion) via myUNLV. Students who obtain permissions for a course will just need to retry enrollment via myUNLV to enroll in the course successfully.

- a. The confirmation of a successful enrollment attempt.



Confirmation

This class has been added to your schedule.

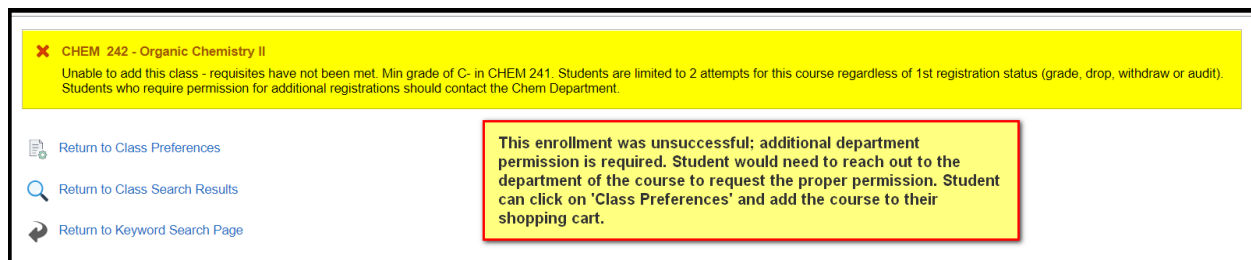
✓ **CRJ 211 - Police in America**
This class has been added to your schedule.

Return to Class Search Results

Return to Keyword Search Page

You will receive confirmation that you were successfully enrolled in the course.

- b. This enrollment attempt was unsuccessful; this class requires additional permissions from the department.



✗ **CHEM 242 - Organic Chemistry II**
Unable to add this class - requisites have not been met. Min grade of C- in CHEM 241. Students are limited to 2 attempts for this course regardless of 1st registration status (grade, drop, withdraw or audit). Students who require permission for additional registrations should contact the Chem Department.

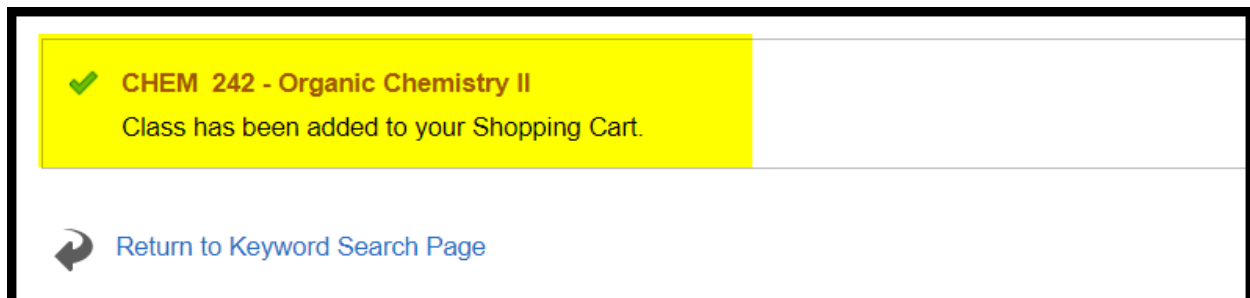
Return to Class Preferences

Return to Class Search Results

Return to Keyword Search Page

This enrollment was unsuccessful; additional department permission is required. Student would need to reach out to the department of the course to request the proper permission. Student can click on 'Class Preferences' and add the course to their shopping cart.

- i. You can click on the 'Class Preferences' link to navigate back to the 'Enroll' or 'Add to Shopping Cart' option. You can add the course to your shopping cart as you pursue your permissions from the department.
- ii. You can find contact information for department in the Department Directory found [here](#).
- iii. If you obtain the required permission(s), you will be able to complete enrollment by enrolling from the shopping cart.



✓ **CHEM 242 - Organic Chemistry II**
Class has been added to your Shopping Cart.

Return to Keyword Search Page

14. You can verify your enrollment by navigating to 'View My Classes' and selecting the 'Show Enrolled Courses' option.

2022 Summer Undergraduate

View My Classes (highlighted)

View My Classes (highlighted)

You can verify your enrollment by navigating to "View My Classes" and selecting the option for 'Show Enrolled Classes'.

Printable Page

Show Enrolled Classes Show Waitlisted Classes Show Dropped Classes

My Custom Textbook List

CRJ 211 Police in America

Status	Units	Grading Basis	Grade	Academic Program	Requirement Designation
Enrolled	3.00	Letter Grade		Undergraduate Degree-Seeking	

Class	Start/End Dates	Days and Times	Room
51853 - 1001 - LEC	06/06/2022 - 07/08/2022	Days: To be Announced Times: To be Announced	Web-based

[Enrollment Deadlines](#)