BYLAWS OF ALPHA PHI SIGMA

The Criminal Justice Honor Society

ARTICLE I
OFFICES

Section 1. Principal Office and Name. The principal office and registered office of Alpha Phi Sigma, the Criminal Justice Honor Society, (the "Society") shall be located at Nova Southeastern University, 3301 College Ave. Ft. Lauderdale, FL 33314. This office shall be the business office of the resident agent, as required by the Florida Nonprofit Corporation Act.

ARTICLE II
MISSION

Section 1. The Mission of Alpha Phi Sigma is to promote analytical thinking, rigorous scholarship and lifelong learning; to keep abreast of the advances in scientific research; to elevate the ethical standards of the criminal justice professions and to sustain in the public mind the benefit and necessity of education and professional training.

Section 2. Colleges and universities which grant baccalaureate or advanced degrees that support this mission may establish chapters and individual membership with the Society. Undergraduate and graduate students and professionals of sound scholarship and character who support this mission may be elected to membership.

Section 3. Goals. The Goals of Alpha Phi Sigma shall be to honor and promote academic excellence, service, leadership and unity.

Section 4. Oath of Membership. In the presence of the Alpha Phi Sigma members here assembled, I do hereby solemnly promise to uphold the ideals and traditions, maintain high moral character and commit myself to be governed by the Bylaws of the Alpha Phi Sigma, the Criminal Justice Honor Society and the local and Executive officers.

ARTICLE III
MEMBERS

Section 1. Membership Corporation. The Society is a membership corporation, with Collegiate Members, Faculty Members (otherwise known as "Active Members"), Honorary Members, Professional members (otherwise known as "Members") and Alumni Members as set forth below.

Section 2. Criteria for Membership. All members shall meet the following minimum membership criteria. Any chapter, at its discretion, may establish higher criteria. Although the Alpha Phi Sigma Conference is open to non-members, ONLY "accepted" student members may be awarded scholarships, awards, competitions, and grants.

A. Collegiate Members. Collegiate members shall be students enrolled in a baccalaureate or graduate programs of a regionally accredited institutions with an established Alpha Phi Sigma chapter at the time of initiation. Nominations of collegiate members shall be made by the chapter advisor. Election shall be by a two-thirds vote of the chapter. Membership applications shall be signed by the chapter advisor, submitted to and accepted by Headquarters. The candidate is an "accepted" member when the application has been approved by Headquarters.

1. Baccalaureate students shall be enrolled at the time of application in the institution represented by the chapter, have declared a major, minor or equivalent in the criminal justice or related field, have completed 45 semester hours, have a minimum GPA of 3.2 on a 4.0 scale, with a minimum GPA of 3.2 in courses in criminal justice related fields and rank in the top 35% of their class. A minimum of four courses of the above course work shall be in the criminal justice field. Students who completed an Associate degree in Criminal Justice and are currently enrolled in a bachelor's program, with a minimum cumulative GPA of 3.2 on a 4.0 scale are eligible for membership.

2. Masters students shall be enrolled at the time of application in a master's program in the Criminal Justice field in the institution represented by the chapter, have completed four courses, and have a minimum GPA of 3.4 on a 4.0 scale. Up to three undergraduate courses in Criminal Justice may be used to satisfy the four-course requirement. These courses must equate to a 3.4 GPA or higher, and the cumulative undergraduate degree program GPA is a 3.2 or higher. In addition, all Masters level coursework must equate to a 3.4 GPA or higher at the institution in which the student is enrolled.

3. Doctoral Students shall be enrolled at the time of application in a Doctoral program in the Criminal Justice/ related field in the institution represented by the chapter; have completed four courses, have a minimum GPA of 3.6 on a 4.0 scale. Up to three Masters courses in Criminal Justice may be used to satisfy the four-course requirement. These courses must equate to a 3.6 GPA or higher, and the cumulative Master's degree program GPA is a 3.4 or higher. In addition, any Doctoral level coursework must equate to a 3.6 GPA or higher at the institution in which the student is enrolled.

4. Students enrolled in law school, must have completed their first academic semester with a grade point average of 2.5 or higher on a 4.0 scale.

5. Transfer Members. Any Alpha Phi Sigma member who transfers to another college or university shall be accepted into that local chapter and shall pay the local chapter fee, if any. After one term, the member shall be subject to all rules, regulations, and requirements of that local chapter. Headquarters will not issue a new certificate of membership unless specifically requested by the chapter advisor and paid for by the member.

B. Faculty Members Faculty and administration involvement is recognized and encouraged. Candidates for membership must be full-time faculty or administrators in a criminal justice related field unless the college primarily uses Adjunct faculty. They must have completed a minimum of one-year full-time teaching/administrative duties at the college where they are

inducted and be elected by majority vote during a regular meeting. Membership applications shall be approved and signed by the chapter advisor, submitted to and accepted by Headquarters.

C. Honorary Members. Honorary membership recognizes community people who have made distinctive scholarly and research contributions to the criminal justice field or who have provided outstanding support for the chapter. Honorary Members may not be students. The Chapter Advisor shall approve nominations. Honorary Members must be elected by a 2/3 vote of the chapter. They may elect Honorary Members during a regular meeting. Membership applications shall be approved and signed by the chapter advisor, submitted to and accepted by Headquarters.

D. Professional Members. Includes College/University graduates not previously initiated into Alpha Phi Sigma.

1. Eligibility: Professionals shall have made a distinctive contribution to the profession; shall have earned one or more degrees in criminal justice or related field from a regionally accredited institution; working in the profession as a criminal justice practitioner for a minimum of two (2) years; shall have a minimum cumulative 3.2 GPA on a 4.0 scale as undergraduate student or minimum cumulative 3.4 GPA on a 4.0 scale as graduate student. Academic transcript and personal resume must accompany the application. Membership application packet must be submitted to Headquarters and approved by the Executive Director.

2. Professional members have the option of being part of the Alumni Association, Alumni Circle, active, or golden.

E. Alumni Members. Collegiate members in good standing at the time of graduation from their institutions are alumni members.

F. Alumni Association Members. Alumni Association Members are Alpha Phi Sigma alumni members that have applied for membership in the Alumni Association. There are two categories of Alumni, active and golden.

1. Active – Alumni shall apply for membership and contribute an annual fee to the Alumni Association.

2. Golden– Alumni shall apply for membership and contribute a one-time fee to Headquarters.

   a. Faculty members teaching in the field of Criminal Justice and are a chapter advisor for a minimum of five years, may apply for Golden Alumni Membership.

   b. Professional members have the option of being part of the Alumni association, alumni circle, active, or golden.

Section 3. Additional Qualifications. Membership in the Society is open to qualified candidates including persons with disability, without regard to age, color, gender, national origin, race, religion, and/or sexual orientation.

Section 4. Privileges of Membership. Active, Alumni Members and Golden Members shall have the right to vote, hold appropriate office, be elected or appointed to committees of the chapters to which the members belong provided other uniform criteria are met, and shall have such other privileges as the Executive Advisory Board shall determine. Honorary members and Professional members shall have all the privileges of active members except the right to vote, hold office or serve on committees, unless allowed at the chapter level.

Section 5. Dues. The dues, fees and assessments for each category of membership shall be determined annually by the Executive Advisory Board. The Executive Advisory Board may use any reasonable method for determining the amount of the dues. Nothing in this section shall prohibit the Executive Advisory Board from setting varying dues amounts based upon different categories of membership.

Section 6. Voting of Active Members. Each Active Member of the Society is entitled to one vote upon each matter submitted to a vote at a chapter meeting of its members. Chapter voting is in accordance with the Bylaws of the chapter, except as the Articles of Incorporation otherwise provide.

Section 7. Resignation of Membership. An active member desiring to resign from the Society shall submit such resignation in writing to the Chapter Advisor. The Chapter Advisor shall forward the acceptance of such resignation to the Executive Director who will remove the name from the Executive registry. Any member having resigned from membership may be reinstated with good reason upon application to the Chapter Advisor and upon meeting such uniform terms and conditions as may be established by the Chapter and the Executive Advisory Board. After acceptance by the Chapter Advisor, it is then submitted with explanation to the Executive Director. A member resigning shall not be entitled to return of dues.

Section 8. Suspension or Termination of Membership. In addition, membership in the Society may be suspended or terminated by the Executive Advisory Board for just cause. Sufficient cause for such suspension or termination of membership may result from violation of these Bylaws or any lawful rule or practice adopted by the Society or other conduct deemed by the Executive Advisory Board to be prejudicial to the best interests of the Society. A statement of the charges shall be sent by registered mail to the last recorded address of the member, accompanied by notice of the time and place of the meeting at which the charges are to be considered. At least thirty days' notice shall be given, and the member shall have the opportunity to appear in person or to be represented by counsel and to present any defense to such charges before action is taken by the Executive Advisory Board. The Board may adopt such rules as may be necessary to assure due process to the member. The decision for suspension or termination shall be by two thirds vote of the Executive Advisory Board. A member suspended or terminated for just cause shall not be entitled to return of dues.

ARTICLE IV
THE GENERAL ASSEMBLY

Section 1. Membership. The General Assembly acts in a representative capacity for all of the Society's members. Each collegiate chapter shall have one vote.

Section 2. Conference. The annual conference/meeting of the Society may be held at a time and place designated by the Academy of Criminal Justice Science (ACJS) and at which time the General Assembly shall meet. The voting members of the General Assembly shall be composed of one delegate from each active chapter present. A quorum for the transaction of business at the business meeting shall be a majority of the delegates of active chapters present. The Conference may include, but not limited to:

notable speakers in the field of Criminal Justice, the election of Executive Student Officers, the announcement of the Executive Advisors elections, student leadership workshops, chapter advisors workshops, Awards/Scholarships presentations/ chapter competition such as Outstanding Chapter, Chapter Goal Awards, Theme of the Year, Best Chapter Yearbook, announcement of chapter grants and advisor grants.

ARTICLE V
THE EXECUTIVE COUNCIL

Section 1. Membership. The Executive Council (the "Council") is the governing body and shall serve as the Board of Directors for the Society. The objective of the Executive Council is to maintain a healthy organization. The Council members shall be nominated by the Executive Advisory Board and elected by postal mail or electronic mail of the active chapters. Council members shall be elected by a two-thirds vote of votes received and will serve a 5-year term. The Council shall have a minimum of three (3), but no more than five (5) members. The Council shall govern with an emphasis on (a) outward vision rather than an internal preoccupation, (b) strategic leadership more than administrative detail, (c) clear distinction of Council and Executive Director roles, (d) collective rather than individual decision, (e) the future more than the past or present, and (f) being proactive rather than reactive. The Council shall receive recommendations and innovative ideas from the Executive Advisory Board and make the decision as to implementing the recommendations after considering financial and other factors that will impact the Society. The Council shall deliberate in many voices but govern in one.

Section 2. General Powers and Duties. Except as provided in the Articles of Incorporation, the business, property, and affairs of the Society shall be managed by the Executive Council. The Council shall develop governing policies that concern goals, executive limitations and Council/Executive Director relations. The duties of the Executive Council shall include the following: appoint an Executive Director who shall be chief administrator of the Society, cause the financial reports of the Society to be examined annually and at the time shall determine what level of examination is needed, report financial status to the Executive Advisory Board and the General Assembly, propose policies to the Executive Advisory Board for their consideration, adopt rules and regulations for the conduct of the affairs of the Society in agreement with the Executive Advisory Board, and perform such other duties as are prescribed or permitted by these Bylaws and the policies adopted by the General Assembly or permitted by laws of the State of Florida for a Board of Directors.

Section 3. Meetings. The Executive Council meets twice annually, usually in the Fall and at the Annual Conference. Special meetings may be called by a majority of the members of the Council.

Section 4. Removal. A Council Member may be removed for cause by the Executive Advisory Board and Executive Council. The procedures should be consistent with those set out in Article III, Section 8.

Section 5. Resignation. Any Council member may resign at any time by providing written notice to the Board and Council. Notice of resignation will be effective upon receipt or at a subsequent time designated in the notice.

ARTICLE VI
EXECUTIVE ADVISORY BOARD

Section 1. Membership. Except to the extent otherwise provided by law, by the Articles of Incorporation, or by these Bylaws, the Executive Advisory Board (the "Board") shall be elected, as set forth in Section 2 of this Article. The Executive Advisory Board shall consist of four (4) Executive Student Officers, one (1) Alumni representative (selected by the Executive Advisory Board, five (5) Chapter Advisors, a Representative of the Executive Council, the Docket Editor**,** and the Executive Director, who shall serve as Chair. Each member shall have one vote with the exception of the Docket Editor who shall be a non- voting member of the Board. The Board, upon completion and voting on an issue, shall give their recommendations to the Executive Council. A majority of the Executive Advisory Board shall constitute a quorum.

Section 2. Election. There shall be five (5) chapter advisors, three (3) of whom shall be elected at-large by mail ballot of the chapters. The three elected at-large Executive Advisors shall be nominated by the Nominating Committee and elected by postal mail or electronic mail of the chapters for two-year terms, in the even-years. Two (2) of the Advisors shall be nominated and elected for two-year terms, in the odd years, on the same slate as the Executive Student Officers (i.e. Presidential Slate and the Vice Presidential) by the most votes received at the Conference Business Meeting. These two (2) Advisors shall be from the same Institution as the Executive Student Officers.

Section 3. General Powers and Duties. The role of the Executive Advisory Board is to provide a voice for members and chapters. That will best be accomplished by engaging in direct discussions of any issues being brought before it. The Board is expected to work as a unified whole in all aspects of its work. Without such cooperation and collaboration, the Society will be unable to achieve its goals. The Executive Advisory Board will serve as an advisory group to the Executive Council giving it input, representing a view of the student members and chapter advisors, and other duties described in these Bylaws.

Section 4. Removal. An Executive Advisory Board Member may be removed for cause by the Executive Advisory Board and Executive Council. The Board will follow procedures consistent with those set out in Article III, Section 8.

Section 5. Resignation. Any Executive Advisory Board member may resign at any time by providing written notice to the Board and Council. Notice of resignation will be effective upon receipt or at a subsequent time designated in the notice. A successor may be appointed as provided in Section 9 of this article.

Section 6. Meetings. The Executive Advisory Board meets twice annually usually in the Fall and at the Annual Conference.

Section 7. Special Meetings. Special meetings of the Executive Advisory Board may be called by the Executive Director or the Executive Council or upon the written request of the majority of the Executive Advisory Board members. Unless called during a Conference, notice of any special meeting shall be given at least ten days prior to the special meeting by written notice, stating the time and place of the meeting, delivered personally, sent by facsimile or, by e-mail to each member. The Executive

Director shall assure the notification process. Any Board member may waive notice of any meeting by written statement, facsimile or e-mail, sent to the Executive Director, signed before or after the holding of the meeting. The attendance of a Board member at a meeting constitutes a waiver of notice of such meeting, except where a member attends a meeting for the express purpose of objecting to the transaction of any business because the meeting is not lawfully called or convened. For special meetings, which are called during a conference, notice is not required to be given. However, business shall be limited to that which is stated in the call.

Section 8. Participation by Conference Telephone. Unless otherwise prohibited under applicable law, the Executive Advisory Board may participate in meetings by conference telephone or other electronic means, such as e-mail or similar communications equipment by which all persons participating in the meeting may hear each other and if all participants are advised of the communications equipment and the names of the participants in the conference are shared with all participants. Participation in a meeting pursuant to this section constitutes presence in person at the meeting. Any question may be submitted in writing for determination instead of a meeting of the Board. A report of any action taken by postal mail or electronic mail shall be verified and made a part of the minutes of the next meeting of the Board.

Section 9. Vacancies and Enlargement. Any vacancy (by expiration of term, removal, resignation, death, or otherwise) or allowed enlargement occurring in the Board may be filled by a person selected by majority vote of the Executive Advisory Board.

ARTICLE VII
EXECUTIVE DIRECTOR

Section 1. Executive Director. The Executive Director shall serve under the direction of the Executive Council as the chief executive officer (CEO) of the Society. The Executive Director shall be selected by and hired by the Executive Council. The Executive Director shall be required to attend all meetings of the Executive Council. The Executive Director may be a member of the Executive Council.

Section 2. General Duties. The Executive Director is authorized to establish and implement policies and programs related to the functions of the Executive Director; be responsible for relations with chapters, members, and external groups; shall review and approve bylaws of individual chapters; supervise and manage the offices of the Society and engage all employees; serve as custodian of properties, deeds, records, and archives belonging to the Society and hold, invest, and disburse monies according to policies established by the Executive Council; provide leadership for long-range planning; serve as Editor in Chief of Society publications, and coordinate and expedite work of the Executive Advisory Board and Executive committees. The Executive Director shall be required to attend all meetings of the Executive Advisory Board and serve as Chair.

ARTICLE VIII
EXECUTIVE STUDENT OFFICERS

Section 1. Number. The four collegiate student officers of the Society shall be elected by the General Assembly present at the business meeting of the Conference as described in Article IV, Section 2.

Section 2. Eligibility. An active chapter may run for the Executive Student Offices of the Society. The Executive Student Officers shall be the President, Secretary and Treasurer from the same Chapter. The Executive Vice President shall be from another Chapter. During the term of Executive office, student officers shall be members in good standing and enrolled, at least part-time, at their institutions.

Section 3. Terms of Office. The term of office for the Executive Student Officers is a two-year term elected in the odd years. The term of office begins April 1st unless the Annual Conference is held in April. In such a case, the term of office begins May 1st. This is consistent with the fiscal year of the Society.
Each Executive Student Officer shall hold office while qualified for two years.

Section 4. Nominations and Elections.

A. Letters of Intent for the Chapter(s) running for the Executive Offices of President, Secretary and Treasurer, and the Chapter(s) running for the Executive Office of Vice President, shall be submitted to Headquarters six months preceding the election year, but no later than January 15th of the election year. The letters of intention shall bear the signatures of the Chapter Faculty Advisor, the Chief Administrator of the Department and the Chapter President. These signatures are necessary and will indicate that support will be given to the Executive Offices. Headquarters shall respond to the letter of intention within ten days. If no letters of intention have been submitted, the Executive Advisory Board will make recommendations.

B. Campaigns may begin after acceptance, but no sooner than September 1st preceding the election year. Nominations shall be announced on the Honor Society's Website and if time permits in The Docket.

C. The Executive Officers shall be elected by ballot of the voting members of the General Assembly present at the Business Meeting at the annual Conference as described in Article IV, Section 2. Each chapter shall have one vote. A majority vote shall elect. In the event that no slate receives a majority vote on the first ballot, the two slates receiving the most votes shall repeat their platforms and be voted upon again by using the above procedure.

Section 5. Removal. Any elected student officer may be removed for failure to perform the duties of the office or conduct unbecoming an officer or, otherwise, just cause. Sufficient cause for such removal may be violation of these Bylaws or any lawful rule, practice, or procedure adopted by the Society or other conduct deemed by the Executive Advisory Board to be prejudicial to the best interest of the Society. For removal of an elected student officer for cause, it shall be necessary for the Executive Advisory Board to hold a formal hearing. A statement of the charges shall be sent by registered mail to the last recorded address of the student officer, accompanied by notice of the time and place of the meeting at which the

charges are to be considered. At least a thirty-day notice shall be given, and the student officer, at his/her expense, shall have the opportunity to appear in person or to be represented by counsel and to present any defense to such charges before action is taken. The Executive Advisory Board shall adopt such rules as may be necessary to assure due process to the student officer. The decision for removal shall be by a two-thirds vote of the Executive Advisory Board.

Section 6. Vacancies. The Executive Student Officers are elected as members of the Collegiate Chapter they represent. If an office is vacated, the replacement must come from that same Collegiate Chapter. The Chapter Advisor will recommend a replacement with the support of the Chapter. It shall be filled by majority vote of the Executive Advisory Board.

Section 7. Compensation. No member other than a Society employee shall receive compensation for service to the Society, unless specifically authorized by the Council.

Section 8. Expenses. The Executive Council may authorize reimbursement of expenses incurred in the performance of duties for the Society and prescribe procedures for approval and payment of such expenses.

Section 9. Performance of Duties. The officers shall perform the duties prescribed by these Bylaws and by the parliamentary authority adopted by the Society. The student officers are expected to work as a unified whole in all aspects of their work.

Section 10. Student President**.** Shall have general supervision of the Executive Student Officers; shall preside over the meetings of the Student Officers; shall appoint student members to student committees and shall be an ex-officio member of these student committees; provide leadership for developing policies and procedure for the Executive Student Officers Manual and shall have other duties as may be determined by the Executive Advisory Board to accomplish Society priorities. The President and Executive Student Officers shall preside over the annual Conference Program in coordination with the Executive Director.

Section 11. Student Vice President**.** Shall assist the President in any manner; shall represent the President whenever necessary; shall co-preside over the annual Conference Program; provide leadership for developing policies and procedure for the Executive Student Officers Manual shall have such other duties as may be determined by the Executive Advisory Board to accomplish Society priorities.

Section 12. Student Secretary. Shall keep a record of all proceedings of the Executive Advisory Board meetings, of the student officers meetings, and the general assembly meetings of the Society during the annual conference; of all decisions made by ballot vote; develop an annual summary of Society activities and accomplishments for inclusion in the Society history; provide leadership for maintaining the policies and procedures manual; and shall have such other duties as may be determined by the Executive Advisory Board to accomplish Society priorities.

Section 13. Student Treasurer. Shall, in coordination with the Student Officers, prepare an Executive Student Officers' annual budget and submit to the Executive Advisory Board who will make recommendations and submit to the Executive Council for the final decision at the beginning of each

fiscal year of the two-year term; shall keep financial record of Student Officers' expenditures and receipts; and report the financial status to the Executive Advisory Board.

Section 14. Reports. The student Executive officers shall work as a team. At the end of the first year in office, each officer shall prepare reports to include work performed, procedures established and recommendations for future society endeavors. They will present the reports at the Annual Conference Business Meeting. At the end of the elected term, transition reports shall be prepared by each officer and presented at the Annual Conference Business Meeting. The outgoing student officers shall assist and inform the incoming student officers of the duties they are expected to fulfill.

Section 15. Executive Advisory Board Members. The Student Executive Officers are Executive Advisory Board Members and shall serve as fully participating members of the Board and represent an ownership of diverse people who have many points of view.

ARTICLE IX
COMMITTEES

Section 1. Establishment of Committees. Committees shall be established by the Executive Advisory Board, the Council or the Executive Director to conduct and facilitate the business of the Society. The Committee Chair and members shall be appointed by the Executive Advisory Board, the Council or the Executive Director unless stipulated otherwise elsewhere in these Bylaws. To be eligible for service on an Executive committee, a candidate shall have been an active member for the preceding twelve months prior to appointment.

Section 2. Committees and Their Duties. Members of the Committees are established as described in Section 1 of this Article. The Committees of the Society may include, but not limited to the following:

A. The Awards, Scholarships, and Grants Committee shall review selection policies, review applications for awards, scholarships, grants and select recipients. Only "accepted" student members are eligible for scholarships, awards and grants. This is an Executive Director Committee.

B. The Bylaws Committee shall recommend amendments to the Bylaws to the Executive Advisory Board.

C. A Nominating Committee of three to five members shall screen and nominate all viable candidates for Executive Officers. The Committee Chair shall be appointed by the Executive Director from among the committee members. A member of the Nominating Committee may not be nominated for any office or committee vacancy without first resigning as a member of the Nominating Committee. This is an Executive Director Committee.

D. Strategic Planning Committee shall evaluate the goals and objectives of the Society and make recommendations for changes as deemed necessary. This includes creating criteria for the distribution of scholarships.

E. Fundraising Committee shall determine the Society's needs for funding, such as scholarships, grants and special events.

F. Special Committees may be established by the Executive Advisory Board in coordination with the Executive Director, to conduct and facilitate the business of the Society. The Executive Council may establish Special Committees.

Section 3. Vacancy. A vacancy on any Committee shall be filled by the Executive Advisory Board or the Executive Director. A vacancy on any Committee established the Executive Council shall be filled by the Executive Council. The Nominating Committee vacancy shall be filled by the Executive Director.

Section 4. Termination. An individual Committee member may be removed from a Committee for a just cause based on a majority recommendation of the Committee to the Executive Director.

Section 5. Powers. A Committee designated by the Executive Advisory Board may exercise any powers of the Board to the extent provided by resolution of the Board. No Committee, however, shall have the power to:

A. Amend the Articles of Incorporation
B. Adopt an agreement of merger or consolidation
C. Amend the Bylaws of the Society or
D. Fix compensation for any officer

Section 6. Meetings. Committees shall meet as directed by the Chair, and their meetings shall be governed by the rules provided for meetings by the appointed Chair.

Section 7. Consent to Committee Actions. Any action required or permitted to be taken pursuant to authorization of a Committee may be taken without a meeting if, before or after the action, all members of the Committee consent to the action in writing. Written consents shall be filed with the Executive Advisory Board.

Section 8. Participation by Conference Telephone. Unless otherwise prohibited under applicable law, the Executive Advisory Board may participate in meetings by conference telephone or other electronic means, such as e-mail, instant messaging, or similar communications equipment by which all persons participating in the meeting may hear each other if all participants are advised of the communications equipment and the names of the participants in the conference are divulged to all participants. Participation in a meeting pursuant to this section constitutes presence in person at the meeting. Any question may be submitted in writing for determination instead of a meeting of the Board. A report of any action taken by mail ballot shall be verified and made a part of the minutes of the next meeting of the Board.

ARTICLE X
CHAPTERS

Section 1. Establishment of Collegiate Chapters.

A. A chapter of the Society may be established in a college or university offering a baccalaureate or advanced degree in criminal justice, criminal justice related fields, including law. The institution shall be fully accredited by the regional accrediting agency, and the program shall meet uniform criteria determined by the Executive Council.

B. International chapters may be established according to uniform criteria determined by the Executive Council.

C. A College/University desiring a charter for a collegiate chapter shall complete a petition/application which requires the approval of the Department Chair and someone at the administrative level. The qualifications of such petitioning educational institutions shall be examined and approved by the Executive Director.

Section 2. Active Chapters. An active chapter shall comply with these Bylaws, shall meet uniform criteria determined by the Executive Council, shall have filed all required reports with the Executive Director, and shall be current in all financial obligations to the Society, such as annual chapter dues. The Executive Council shall apply uniform criteria to determine those chapters that are not in good standing. Only active chapters shall be eligible to vote by postal mail or electronic mail to have a vote in the annual Conference Business Meeting and to have member applications accepted. For members to purchase or wear an honor cord, stole, medallion or other honor regalia, the member must be in good standing and the member's chapter must be an active chapter.

Section 3. Chapter Annual Dues. Chapter annual dues shall be submitted to Headquarters by January 1st for the up-coming year. Chapter dues paid after March 1st will incur late penalty fees. If a Chapter fails to pay chapter annual dues, fees or assessments, good standing (active status) shall be inactive. A Chapter may be reinstated to good standing (active status) by payment of required dues, fees, or assessments and other uniform criteria determined by the Council.

Section 4. Inactive Chapters.

A. A chapter shall be declared inactive if:

1. The institution at which the chapter is located fails to meet the requirements listed in Section 3 of this Article.

2. The chapter requests inactive status.

3. The chapter's institution fails re-accreditation by the Regional Accrediting Agency.

B. A chapter may be suspended for cause by the Executive Advisory Board by a two-thirds vote. Sufficient cause for such suspension may be violation of these Bylaws or any lawful rule or procedure adopted by the Society. Due notice shall be given by the Executive Director to the Chapter in question by registered mail, and reasonable opportunity shall be allowed for the Chapter to meet the requirements or correct infractions before final action to suspend is taken.

Section 5. Chapter Advisor. Each chapter shall have a chapter advisor, who is a faculty member or full-time administrative staff. Chapters may have assistant advisors, who are College/University faculty or Alpha Phi Sigma Alumni or full-time administrative staff. All advisors and assistant advisors should be chosen for their interest, ability to work effectively with students, and desire to promote the ideals of the Society.

Section 6. Reporting of Meetings. Each Chapter shall determine the number of meetings to be held during the year and report the same on the Chapter Annual Report.

Section 7. Officers. A Chapter must have at least three elected officers representing the functions of President, Vice President, Secretary, and/or Treasurer elected annually at a time deemed appropriate by the Chapter. The elected officers shall be the members of the Chapter Executive Committee.

Section 8. Removal of Chapter Officers. Any elected officer of the Chapter may be removed for just cause. Sufficient cause for such removal may be violation of the Chapter Bylaws or Society Bylaws or any lawful rule, practice, or procedure adopted by the Chapter or other conduct deemed to be prejudicial to the best interest of the Chapter. In the absence of college/university formal policy for the removal of elected chapter officers, for just cause, shall follow the following procedures. For removal of an elected officer for cause, it shall be necessary for the Chapter Executive Committee to hold a formal hearing. A statement of the charges shall be sent by registered mail to the last recorded address of the officer, accompanied by notice of the time and place of the meeting at which the charges are to be considered. At least a thirty-day notice shall be given, and the officer shall have the opportunity to appear in person, or to be represented by counsel, to present any defense to such charges before action is taken. The Chapter Executive Committee shall adopt such rules as may be necessary to assure due process to the officer. Upon a two-thirds affirmative vote, the Chapter Executive Committee shall recommend removal to the Executive Advisory Board. The Executive Advisory Board shall, by majority vote, approve or reject the recommendation of the Chapter Executive Committee either at the next meeting or through an electronic meeting.

Section 9. Dues. Chapter dues shall be determined by the chapter.

Section 10. Chapter Bylaws. Each chapter shall establish Bylaws following the Alpha Phi Sigma Bylaws as guidelines. Each chapter shall submit the current copy of its Bylaws to Headquarters annually.

Section 11. Chapter Dissolution. In the event a Chapter is dissolved, the treasury shall be dissolved according to Article XII Section 4 of these Bylaws or can be donated to Alpha Phi Sigma Headquarters. If a chapter is dissolved, another chapter at the same institution may not be chartered until 3 years after the dissolution of the preceding chapter.

Section 12. Alumni Circles.

A. An Alpha Phi Sigma Alumni Circle fosters a culture of academic excellence while maintaining member involvement through unity, leadership, and community service. The Alumni Circle helps promote Alpha Phi Sigma through encouragement of its members and collegiate chapters by mentoring, speaking engagements, service projects, fundraisers, and other Criminal Justice or related field activities.

B. The name of the Circle shall be (City, County, or region and State) Alumni Circle, a local Alumni Circle of Alpha Phi Sigma, the Criminal Justice Honor Society.

C. An Alumni Circle may be established in a geographic locality or at an educational institution.

D. The officers of this organization will be: (a) President, (b) Vice President, (c) Secretary (d) Treasurer. A minimum of 3 officers is required.

E. Three or more alumni members of the Society living in a geographic area or from an educational institution and desiring to form an Alumni Chapter may petition the Executive Director for a charter. Upon approval of their bylaws and proposed program, the Executive Director may grant a charter.

F. Alumni Circle Annual Dues: Alumni Circle shall submit annual dues to Alpha Phi Sigma Headquarters annually between January 1st to the 31st of each year.

G. The Alumni Circle shall have the following categories of membership: Alumni Collegiate Members, Faculty Members, Honorary Members, and Professional Members.

H. The Alumni Circle shall follow the Alumni Circle Bylaws approved by Headquarters.

ARTICLE XI
PUBLICATIONS

Section 1. Publication. The official Publication of the Society is called "The Docket." It shall be published and distributed regularly as a communication link to the membership. The Editor of the Docket in conjunction with the Executive Director, Editor in Chief, shall have decision making power in regard to the materials, advertisement, and articles in the Docket.

Section 2. Additional Materials. Additional publications may be authorized by the Executive Council.

ARTICLE XII
STATUS, CONTRACTS, LOANS, CHECKS AND DEPOSITS; SPECIAL CORPORATE ACTS

Section 1. Earnings. Alpha Phi Sigma is a nonprofit society that will be financed under a general plan which may include, without limitation, member dues and chapter dues and assessments, contributions from

the members, alumni, and general public, fund raising activities, merchandise, loans and grants from third parties and income from investments, as shall be deemed necessary and appropriate to further the purposes of the Society.

Section 2. Non-Profit Status. Alpha Phi Sigma is organized exclusively for educational, charitable, and scientific purposes, including for such purposes as the making distributions to organizations that qualify as exempt organizations under section 501(C) (3) of the Internal Revenue Code of 1954 or the corresponding provision of any future United States Internal Revenue Law.

Section 3. Use of Funds. No part of the net earnings of Alpha Phi Sigma shall be used to the benefit of any private individual, and no substantial part of the activities of the Society shall involve propaganda or otherwise attempt to influence legislation, and the Society shall not participate in or intervene in any political campaign on behalf of any candidate for public office (including the publishing or distribution or statements).

Section 4. Dissolution. Upon dissolution of Alpha Phi Sigma, the Executive Council, after the paying or making provisions for the payment of the liabilities of the Society, shall dispose of all of the assets of the Society, exclusively for the purposes of the Society or to charitable, educational, religious, or scientific purposes which qualify as an exempt organization(s) under Section 501 (C) (3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law). If Alpha Phi Sigma dissolves and such assets are not so disposed, the Executive Council shall determine the funds will be given to the Academy of Criminal Justice Sciences for use as student scholarships.

Section 5. Contracts. The Executive Council may authorize any officer or officers, agent or agents, to enter into any contract, to execute and deliver any instrument, or to acknowledge any instrument required by law to be acknowledged in the name of and on behalf of the Society. Such authority may be general or confined to specific instances but the appointment of any person other than an officer to acknowledge an instrument required by law to be acknowledged should be made by instrument in writing. When the Executive Council authorizes the execution of a contract or of any other instrument in the name of and on behalf of the Society, without specifying the executing officers, the Chair of the Executive Council may execute the same and may affix the corporate seal thereto.

Section 6. Loans. No loans shall be executed on behalf of the Society and no evidences of indebtedness shall be issued in its name unless authorized by the Executive Council. Such authority may be general or confined to specific instances. No loan or advance to or overdraft of withdrawal by an officer or Director of the Society otherwise than in the ordinary and usual course of the business of the Society, and on the ordinary and usual course of the business or security, shall be made or permitted unless each such transaction shall be approved by a two-thirds vote of the Executive Council excluding any Directors involved in such transactions and a full and detailed statement of all such transactions and any payments shall be submitted at the next meeting of the Executive Advisory Board and the aggregate amount of such transactions less any repayments shall be stated in the next annual report to the Executive Advisory Board.

Section 7. Checks, Drafts, etc. All checks, drafts or other orders for the payment of money, notes or other evidences of indebtedness issued in the name of the Society, shall be signed by Executive Director or the Chair of the Executive Council.

Section 8. Deposits. All funds of the Society not otherwise employed shall be deposited from time to time to the credit of the Society in such banks, trust companies or other depositories as the Executive Council may select.

Section 9. Voting of Securities Owned by this Society. Subject always to the specific directions of the Executive Council, any shares or other securities issued by any other corporation and owned or controlled by this Society may be voted at any meeting of security holders of such other corporation by the Chair of the Executive Council of this Society or by proxy appointed by the Chair, or in the absence of the Chair and the Chair's proxy, by the Executive Director of this Society or by proxy appointed by the Executive Director. Such proxy or consent in respect to any shares or other securities issued by any other corporation and owned by this Society shall be executed in the name of this Society by the Chair of the Executive Council of this Society without necessity of any authorization by the Executive Council, affixation of corporate seal or countersignature or attestation by another officer. Any person or persons designated in the manner above stated as the proxy or proxies of this Society shall have full right, power

and authority to vote the shares or other securities issued by such other corporation and owned by this Society the same as such shares or other securities might be voted by this Society.

Section 10. Insurance. The Society may purchase and maintain insurance on behalf of any person who is or was a Director, officer, employee, or agent of the Society against any liability asserted against him or her and incurred by him or her in any such capacity or arising out of his or her status as such, whether or not the Society would have power to indemnify him or her against such liability under this article or the laws of the State of Florida.

ARTICLE XIII
INDEMNIFICATION

The Society shall have the power to indemnify any person who is or was a Council Representative, Director, Officer, Board of Directors, Executive Advisor, Member, Employee, or Agent of the Society or who is or was serving at the request of the Society as a delegate, director, officer, employee, or agent of another association, society, corporation, partnership, joint venture, trust, or other enterprise, to the full extent permitted by law. The Society may purchase and maintain insurance on behalf of such persons against any liability asserted against him or her and incurred by him or her in any such capacity or arising out of his or her status as such, whether or not the Society would have the power to indemnify him or her against any such liability. Such persons shall not be personally liable for monetary damages for any action taken unless the person has breached or failed to perform the duties of the office and the breach or failure to perform constitutes self-dealing, willful misconduct, or recklessness. Exception: The above shall not apply to the responsibility or liability of a person pursuant to any criminal statute or the liability for the payment of taxes pursuant to federal, state, or local law.

ARTICLE XIV
FISCAL YEAR

The fiscal year of the Society is April 1 to March 31.

ARTICLE XV

PARLIAMENTARY AUTHORITY

The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the Society in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any special rules of order the Society may adopt.

AMENDMENT OF BYLAWS

These Bylaws may be amended in the following way: An amendment approved by the Executive Advisory Board and the Executive Council by a two-thirds vote of each body may be submitted to the active chapters by postal or electronic mail ballot to be voted upon at a regular or special chapter meeting.
Each chapter shall be responsible for forwarding its vote to the Registered Office of the Society by a date clearly specified on the mail ballot. Adoption shall be by a two-thirds vote of those chapters returning ballots by a date clearly specified on the mail ballot. These Bylaws were reviewed and accepted by the Association of College Honor Societies.

EMERGENCY DECLARATIONS

In the event of an emergency declaration by the Federal Government, the Executive Director, upon the approval of the Executive Council and Advisory Board, shall temporarily suspend any provisions of these bylaws.

The Executive Director shall create policies consistent with the emergency declaration and in the best interest of the Alpha Phi Sigma. Upon the termination of the emergency declaration, the bylaws shall immediately be reinstated without any further action needed.