

Liability Waiver Frequently Asked Questions (FAQ's)

1. **Can signatures be collected electronically?** Yes, individuals can sign forms electronically if there is a way to verify the person is signing for themselves such as a form in the Involvement Center where students must login with their ACE account, or utilize an electronic signature solution such as DocuSign. Google forms are not permitted for electronic signatures.
2. **Who can sign liability waivers?** Individuals that are 18 years or older may sign their own liability waivers. Minors under the age of 18 must have a parent or legal guardian sign the form.
3. **Do non-UNLV students need to sign liability waivers?** Yes, any individual participating in your organization sponsored event/trip should have signed liability waivers for the event/trip.
4. **How long do liability waiver forms need to be stored?** Liability waivers need to be stored for 8 years for adults, and for minor's it must be stored until the person reaches the age of majority plus 7 years.
5. **Can liability waiver forms be stored electronically?** Yes, it is recommended RSO's compile all liability waivers for an event, scan the waivers and store in the RSO google drive. Best practice is to make sure both someone on the event/trip and a designate person not at the event/trip can access the liability waivers and emergency contact information in the event of an emergency.
6. **What types of activities need a liability waiver?** Any activity involving travel (including attendance at Conferences), inflatables or rides, physical activities such as service projects, outdoor activities, or sport activities, or handling heavy equipment or chemicals should always have a liability waiver. Utilize the [risk management matrix](#) and [mitigation plan](#). High risk activities should be avoided whenever possible. For medium and low risk activities, methods to mitigate those risks should be identified and implemented. If risks are identified, a liability waiver should be utilized that expressly shares the specific risks (both the specific activities and the possible injuries) with participants.
7. **Can RSO's create a general or blanket liability waiver for anything the RSO might do in an academic year?** No, liability waivers must be specific to the activity and list the specific risks associated with the activity.
8. **Can RSO's create a recurring liability waiver for the same activity sponsor multiple times in an academic year?** Yes, if the purpose of the RSO is to do a specific activity that involves risk such as play disc golf, snowboarding, service projects, outdoor adventures, or build something that requires tools or heavy machinery or chemicals can create a liability waiver for the academic year (July 1 - June 30). The waiver must state the period of time it covers. Should the RSO do a different activity (for example if the recurring liability waiver is for local service projects and the RSO decides it is going to do a snowboard trip or travel to a conference), then a new liability waiver listing the specific activity and risks is needed.
9. **What are examples of possible risks or injuries for an activity and how should this be listed in the liability waiver form?** Below is a list of common activities and risks. Utilize the risk management matrix to determine which of the following apply or can be edited for your activity.

— I acknowledge the inherent risks associated with participating in the Event and that such risks include, but are not limited to the following:

- Traveling to, from, and around the [specific] activity (vehicles could be rented, ride sharing with public company, participant's private vehicle, or riding in someone else's private vehicle) collision with other vehicles and a rollover of the vehicle is possible;
- List specific activity [such as riding amusement park rides, riding or climbing on specific rented inflatable obstacle course, mechanical bull riding, dunk tank, axe throwing competition, snowboard/ski, rock climbing, rafting] and any unique risk associated with the activity.
- Physical activity including, but not limited to: [list specific activities such as lifting, reaching, stretching, moving objects, running, climbing, hiking, throwing, etc]. Individual should be aware of own physical limitations;

- Use of equipment including, but not limited to: [list specific equipment including sports equipment, tools such as hammers or electric nail guns, chemicals [specify]];
- Interactions with other non-UNLV individuals including, but not limited to children, adolescents, and adults;
- Inclement weather can impact safety (rain, cold, wind, heat); appropriate clothing and dress is required for the activity;
- Eating meals and snacks purchased and/or prepared by local businesses;
- Exposure to community conditions due to urban nature of area;
- Exposure to elements due to outdoor nature of the area;
- Injuries and accidents may result in temporary or permanent muscle soreness, sunburn, exposure to the elements, scrapes, abrasions, sprains, strains, cuts, bruises, ligament and/or cartilage damage, broken bones, head, neck, or spinal injuries, loss of use of arms and/or legs, eye damage including loss of vision, head, neck or spinal injuries, paralysis, disfigurement or even death.