

## SPONSORED PROGRAMS REQUEST FOR RISK ACCOUNT

A Risk Account is a sponsored program account that OSP can establish prior to the receipt of a new award or the modification of an existing award if the PI has received written confirmation from the sponsor that the award/modification is forthcoming. Risk account period is limited to 3 months.

In order to establish a Risk Account OSP must receive:

- **Documentation of sponsor commitment to issue an award or modification;**
- **A budget for the funds including Facilities and Administrative costs (Indirect Costs); and**
- **This form, with all necessary signatures.**

Your OSP research administrator can provide assistance if questions arise (see [College/Dept. Assignments](#)).

New Risk Account Request	New Award Continuation	<b>Required Form Attachments:</b> Sponsor Award Confirmation Detailed Budget & Budget Justification for Risk Account Requested Amount Workday Printout "Manager Balance-Balance Controlled by Ledger Acct" for UNLV Guaranteed Funds Acct
Risk Account Extension Request		

Lead Principal Investigator (PI) Name:	College:	Department:
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Project Title:

Sponsor (Organization that will directly fund UNLV):

Anticipated Project Start Date:	Anticipated Project End Date:	Requested Amount:
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<b>Risk Account Period (Limited to 3 Months):</b>	Start:	End:	UNLV Account Number to Guarantee Funds (i.e. PG09999):
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Briefly explain the need for funding (220 characters):

**INSTITUTIONAL APPROVAL AND CONCURRENCE:** In the unlikely event the award/modification is not issued the Principal Investigator, Department Chair/Center Director, and Dean verify that all expenditures will be covered by the guarantee account. These signatures serve as authorization to transfer funds to cover incurred expenditures if the award is not issued. However, OSP will notify the Dean/Chair/Center Director before any such transfer occurs.

Principal Investigator	Date	Chair / Unit Head	Date	Dean / VP	Date
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