

Notification for Research Subject Payments Exemption Form

This document is requesting an exemption from using the Advarra Payments VISA system to manage reimbursement for your research [human] subjects.

Principal Investigator: _____

Protocol Number: _____ Protocol Title: _____

Would the reimbursement be deemed salary compensation? Yes No

What Account is being charged? _____

***For sponsored programs (GR account), all cards and payments must be issued before the grant ends.*

Justification for exemption request:

PI Signature _____ Date _____

PCard Exemption:

There are up to (2) two available payment options for research [human] subjects based on international or domestic studies. Please select which option applies to your study:

International Research [human] Subjects: Amazon

Domestic Research [human] Subjects: Amazon or Other: _____

Number of Cards being requested: _____ Dollar Value of each card: _____

If you do not have a University account with Amazon, please contact the [Purchasing Card Department](#)

Purchase Order Exemption:

Vendor: _____

Item description: _____

Quantity to be purchased: _____ Cost per item: _____

Rebel Cash Exemption:

This option is only available if the participants are current UNLV students or staff.

Number of participants: _____ Dollar Value for each participant: _____

Required documentation is to be maintained at the department level and must include the following items:

- List of Research [human] Subjects.
- Date of disbursement or cards issued out to Research [human] Subject.
- Number of dispersed and/or remaining cards. If any cards are remaining please justify (e.g., next date of issue, why they were not used, how they will be used?).

FOR OFFICE USE ONLY

IRB Protocol Review: _____ Date: _____

OSP Signature: _____ Date: _____

Purchasing Signature: _____ Date: _____